Part-time English Instructor

Location: Latter-day Saint Humanitarian Center

Hours: Monday-Friday 1:00-2:00, 2:30-3:30 pm

Program Objectives

- Prepare immigrants and refugees in Salt Lake County to enter the workforce by equipping them with skills to acquire a job, knowledge of US work culture, and the English necessary to be successful in their communities.

Responsibilities

The instructor will be supervised by the Humanitarian Center Coordinator and is responsible to:

- Prepare for the classes based on the curriculum for their designated course; adjustments to the curriculum may be made as needed.
- Keep a record of attendance and student work for each class taught.
- Teach the assigned classes which will rotate by content area and proficiency level.
- Support students in the fulfillment of the objectives and competencies.
- Assist in posttesting, as needed.
- Attend the ESLC Volunteer Training.
- Assist with curriculum development, program development, and data entry.

Qualifications

- TESOL certificate or equivalent certification.
- Experience teaching ESL to adults, especially those with very limited written and oral proficiency.
- Significant experience working with low-income or underprivileged community groups and experience working in multicultural environment.
- Above-average ability to communicate in a professional manner verbally and in writing.
- Ability to engage students using a wide variety of teaching strategies.
- Professional and responsible.

Other requirements: Ability to travel throughout Salt Lake County necessary to perform job functions. Background check will be performed on chosen candidate.

Hours/Compensation: The instructor will be compensated for 10 hours of instruction, 5 hours of prep time and up to 1 hour of assisting in program development. Compensation is $18-20 per hour, dependent on qualifications. Send cover letter and resume to careers@eslcenter.org.